

Conflict of Interest Policy

Policy Number:	RMPOL003	Version:	V2
Drafted By:		Approved by Board On:	11/08/2020
Responsible Person:	Executive Committee	Scheduled Review Date:	11/08/2020

Purpose

The purpose of this policy is to help Executive Committee (Committee) members of Rafiki Mwema Incorporated (Rafiki) to effectively identify, disclose and manage any actual, potential or perceived conflicts of interest in order to protect the integrity of Rafiki and manage risk.

Scope

This policy applies to all Board and Committee members of Rafiki.

Policy

It is the policy of Rafiki as well as a responsibility of the Committee, that ethical, legal, financial or other conflicts of interest be avoided and that any such conflicts (where they do arise) do not conflict with the obligations to Rafiki.

Rafiki will manage conflicts of interest by requiring Committee members to:


- avoid conflicts of interest where possible,
- identify and disclose any conflicts of interest,
- carefully manage any conflicts of interest, and
- follow this policy and respond to any breaches.

Committee members are obligated to adhere to the Conflict of Interest responsibilities outlined in the *Code of Conduct – Executive Committee* and *Conflict of Interest Procedure* documents.

Responsibilities

The Rafiki Executive Committee, under the leadership of the Chief Executive Officer, is responsible for monitoring the implementation of this policy in conjunction with the Conflict of Interest Procedure.

Authorisation

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 Signature of Executive Committee Secretary

11 August 2020..... Date of approval by the Executive Committee